

NORTHERN GROUP (UK) LTD

CATERING DESIGN • CONSULTATION • EQUIPMENT • SUNDRIES

NORTHERN REFRIGERATION and CATERING EQUIPMENT LTD

PRIVACY POLICY (2018)

NRCE Ltd will endeavour to safeguard your privacy online, and to letting you know how we use any personal information that you provide to us. Please read the following policy to understand how your personal information will be treated. By visiting our website you are accepting the practices described here. This policy may change from time to time so please check back periodically.

1. Information about you

(a) We may collect personal or business information from you when you:

Enquire about our services or contact us through the website

(b) This personal information may include information about you:

- name (including your first name(s) and surname)
- company name
- email address
- address
- phone numbers
- other details about your business that you or others provide to us.

We may also ask for or collect some non-personal information from you.

2. Our use of this information

(a) Your personal information will only be used by us to:

- process your enquiry, requests or payments
- respond to your questions or comments
- provide or administer services, such as promoting our services, training materials, display your comment on the website
- provide you with information relating to NRCE Ltd, or that we feel may be of interest to you.
- maintain our organisational records

(b) If you do not want to receive information from us, contact us by email at enquiries@nrcltd.co.uk with the word “unsubscribe” in the subject field.

(c) NRCE Ltd will not share your personal details with third parties, except where companies are providing services on our behalf, such as processing orders.

(d) If NRCE Ltd have advertised your business on the website and you would like to have it removed, please contact us by email at enquiries@nrcltd.co.uk

3. Security

(a) We will take reasonable precautions to prevent the loss, misuse or unauthorised alteration of information

you give us.

(b) Communications in connection with the Website and its content may be sent to you by us by e-mail. For ease of use and compatibility, communications will not be sent to you in an encrypted form. E-mail is not a fully secure means of communication. Whilst we try to keep our systems and communications protected against viruses and other harmful effects we cannot guarantee this.

4. Other Information

(a) If you would like us to correct or update any information about your business, then please email us at **enquiries@nrceltd.co.uk**

(b) This Privacy Policy may be updated from time to time, so please check it regularly.